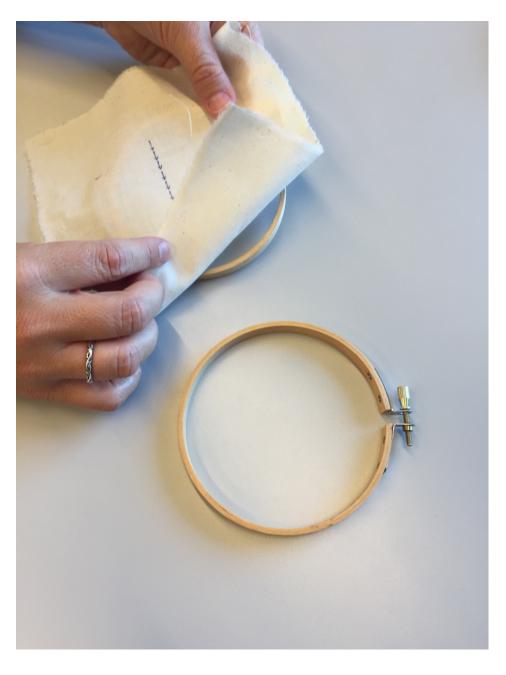


EMBROIDERY: SETTING UP THE HOOP

To stretch fabric on a hoop for embroidery projects:

- 1. Choose a hoop that is at least 2" smaller on all sides than the material to be embroidered. If you have a large project, you can use a small hoop and move it around to work on different areas.
- 2. If you are marking your design on the fabric, do that before placing the fabric in the hoop.
- 3. Remove the inner hoop from the outer hoop (the adjustable one with the screw). Center the material over the inner hoop, centering the design in the middle.



- 4. Loosen the adjustable hoop so it is larger than the circumference of the inner hoop and can accommodate the material being sandwiched between.
- 5. Slide the adjustable hoop over the material, sliding down over the inner hoop. Keep the material as tight as you can across the inner hoop.



6. Tighten the adjustable hoop over the material and inner hoop, holding everything in place.



If you have still have wrinkles in your material after tightening, loosen the adjustable out hoop slightly, tug the material to remove the wrinkle, then retighten.